Instruction

Educational Software

The Board recognizes that technology is an integral part of everyday living affecting every aspect of our society and, therefore, is committed to educational technology for all students.

The Board intends to ensure that all employees and students of the Stafford Public Schools who use technology adhere to all statutes concerning software copyrights, use of technology and technology services as well as their ethical use.

The Stafford Public Schools maintain full copyright on all software and related materials developed by its employees in whole or in part either during the time(s) for which they are being compensated or during a time for which they are not compensated but have utilized equipment owned by the Stafford Public Schools.

Software Usage Guidelines:

1. Duplicating copyrighted software is not permitted unless it is specifically authorized under a policy or license agreement with the software developer.

2. Copying of public domain or shareware programs is permitted provided that there is adequate documentation available to prove that it is public domain. Furthermore, the software should be labeled "Public Domain Software" or "Shareware"

3. Illegal copies of software, according to current copyright laws, may not be used on school system computers.

4. Software usage must adhere to the following:

    * Lab-packs may only be loaded and utilized on the number of computers designated by the lab-pack agreement.

    * Site licenses may only be loaded and utilized on the number of computers designated by the site-license agreement. Extensions of such licenses beyond the originally designated number must be fully documented and attached to the original purchase agreement.

    * District licenses may only be loaded and utilized on the number of computers designated by the district-license agreement. Software may only be loaded by district computer technology staff. All sites involved in such usage will be informed of the usage restrictions in writing by the district designee. Any changes needed at the site level under such an agreement must be approved by the district designee.

Software Purchases

Software purchases, regardless of funding source, must be approved by the Director of Curriculum and Instruction.

Policy adopted: October 4, 2004